General Education Committee Meeting Minutes

November 1, 2018

Members Present: Carol Van Der Karr, Jenn McNamara (Chair), Jeremy Jimenez, Nancy, Steve Cunningham, Abby Thomas, Frank Rossi, Doug Armstead, Sara Beshers, Kate Polasek

Members Absent: Bruce Mattingly, Kevin Sheets, student representative (vacant)

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** |  | **Minutes from Sept. 20 Approved** |
| **Assessment Schedule Update** | This year GE will assess Natural Sciences, Contrasting Cultures, Humanities, and Science, Technology, Values, & Society. Davies, Stern, and Writing Committee are also assessing the critical thinking, writing, and information management GE competencies.  All of the departments have responded with representatives, with exception of Physics.  Cunningham update: Cunningham has started looking at the spring offerings and comparing it to the GE listings. Catalog and Banner are not an exact match. Will factor in the class size in order to determine sample size. In the GE 2 list of classes, quite a few include a sequence where one is a pre-requisite for the other. Why would the second include a GE designation, if you’ve already taken a GE as a prerequisite? Vestige of GE 13? Transferred credit will meet GE requirement, so that’s not a concern.  Per Van Der Karr, include all of the current GE courses as part of the random sample, rather than excluding courses which are part of a sequence. Courses in more than one category will be removed if selected twice.  After we receive syllabi from the selected departments, subcommittees will review. | **Members of the rubric subcommittees should reach out to the identified faculty in order to review the rubric.**  **Jimenez (replacing Stern) will join Polasek on the GE 6 subcommittee.**  **Armstead will join Cunningham on the GE 2 subcommittee.**  **Beshers will join Sheets on the GE 7 subcommittee.** |
| **Rubric Sub-committees** | Sample rubrics from previous assessments can be found on the GE shared drive in the Sample Rubrics folder ([\\shares\gen ed committee](file:///\\shares\gen%20ed%20committee)). Please use these as examples.  See McNamara’s email for example of language.  Discussion of communication strategies for work with the departments’ representatives.  Most of the work can be done via email, but each group should meet at least by the end of the semester.  Use the existing student learning outcomes for this assessment. However, have the discussion if they would like to revise the student learning outcomes. Can submit revisions to Faculty Senate, which would put them into place for future editions of the catalog and GE assessments. | **Each group should meet and rubrics should be submitted by the end of the semester.** |
| **SUNY GE Update** | In 2010, SUNY restructured general education and all SUNY schools worked to meet the new requirements. SUNY is now considering revisiting. Community colleges are now being mandated to complete 30 credits of GE, which has been a challenge in a 64-credit curriculum. We have to meet the minimum that SUNY requires, although we can have local additions. The silver lining is that this leads to rich campus discussion of the GE program. | **Van Der Karr will provide updates as they become available.** |
| **Adjournment** |  | **Meeting adjourned at 9:12am.** |

Submitted by

Lauren Stern